

COANG SEPARATION REQUESTS

Type	Separation Authority	AFI 36-3209 Separation and Retirement procedures for ANG and AFR members- Required documents for submission of a separation request				
ETS	TAG or GP/CC (NLT O-6)	Sign 'Intent to Separate' Statement Of Understanding.	Sign NGB 36-11, 'Statement of Understanding for Excess/Overgrade Condition'.	Complete Exit Survey.		
CONDITIONAL RELEASE (ANG-ANG)	TAG or GP/CC (NLT O-6)	Sign 'Intent to Separate' Statement Of Understanding	Sign NGB 36-11, 'Statement of Understanding for Excess/Overgrade Condition'.	Submit signed MFR that explains why a request is being submitted to transfer to another ANG Unit. Include any employment obtained in the new state and how disapproval would cause an undo	Submit AF Form 1288, Request for Conditional Release, with 2nd Endorsement completed by gaining unit.	Complete Exit Survey.
CONDITIONAL RELEASE (OTHER COMPONENT)	TAG or GP/CC (NLT O-6)	Sign 'Intent to Separate' Statement Of Understanding	Statement from the uniformed service concerned outlining the professional or technical background required for the position, when applicable, and evidence that: The member will be enrolled in an officer training program of the gaining uniformed service; or the gaining uniformed service has a specific Ready Reserve vacancy for which the member is qualified within a reasonable distance of the member's domicile or place of business.	A statement from the member that: - Indicates whether the member has applied for a Ready Reserve unit or Individual Reserve Program position, if the member is not already assigned to one of these positions. - If transfer is approved, the member will accept assignment to the Ready Reserve position with the gaining uniformed service. - The member consents to the transfer (required only if the gaining uniformed service initiates the	AF Form 1288, Conditional Release (w/2nd endorsement completed) or DD Form 368 (w/Recruiter Certification Completed or a letter from new unit's Recruiting staff stating that a position has been identified for transfer and is within a reasonable distance of the member's domicile or place of business.	Complete Exit Survey.
VOLUNTARY (Religious Vows)	TAG or GP/CC (NLT O-6)	Sign 'Intent to Separate' Statement Of Understanding.	Sign NGB 36-11, 'Statement of Understanding for Excess/Overgrade Condition'.	Members who are taking final vows of a religious order which requires discharge from the military service must submit evidence to support the request.	Complete Exit Survey.	
VOLUNTARY- (Resignation for Own Convenience)	TAG or GP/CC (NLT O-6)	DOES NOT APPLY TO 1ST TERM AIRMAN	Sign 'Intent to Separate' Statement Of Understanding.	Sign NGB 36-11, 'Statement of Understanding for Excess/Overgrade Condition'.	Submit a signed affidavit, supporting documentation or justification that conclusively establishes incompatibility for the individual to remain in the ANG	Complete Exit Survey.
VOLUNTARY- (Incompatible Occupation)	TAG or GP/CC (NLT O-6)	Sign 'Intent to Separate' Statement Of Understanding.	Sign NGB 36-11, 'Statement of Understanding for Excess/Overgrade Condition'.	Must submit a signed affidavit, if self-employed, or from the employer or a designated representative, explaining in detail how the individual's occupation is incompatible with or severely interferes with the member's performance of ANG	Complete Exit Survey.	

VOLUNTARY- (Early Release to Further Education)	TAG or GP/CC (NLT O-6)	Sign 'Intent to Separate' Statement Of Understanding.	Sign NGB 36-11, 'Statement of Understanding for Excess/Overgrade Condition'.	ANG members who submit a request for separation or discharge under this paragraph will have supporting documentation or justification that must conclusively establish incompatibility for the individual to remain in the ANG.	When an extended course of formal education and or training does not permit an individual to perform their normal ANG duties, an appropriate official of the college, university, or other institution must submit a letter explaining how the member's service in the ANG prevents them from satisfactorily furthering their education or training. Make every effort to have the individual affiliated with another	Complete Exit Survey.
VOLUNTARY- (Early Release to Accept Public Office)	TAG or GP/CC (NLT O-6)	Does not apply to ANG members serving on their first enlistment, or members that have a service commitment based upon formal training or other education wholly or partly at the expense of the government.	Sign 'Intent to Separate' Statement Of Understanding.	Sign NGB 36-11, 'Statement of Understanding for Excess/Overgrade Condition'.	Signed statement from the individual that explains that their Election as a partisan or nonpartisan candidate into any civil office or that their appointment to a civil office requiring full-time service is incompatible with their continued service in the ANG.	Complete Exit Survey.
VOLUNTARY- (Dependency or Hardship)	TAG or GP/CC (NLT O-6)	Sign 'Intent to Separate' Statement Of Understanding.	Sign NGB 36-11, 'Statement of Understanding for Excess/Overgrade Condition'.	Written statement from the individual that explains why a genuine dependency or hardship exists, why it is not temporary, that the conditions have arisen or have been aggravated since enlistment began, member has made every reasonable effort to remedy the situation, and that separation or discharge will eliminate or materially alleviate the condition and there are no other means of alleviation.	Submit evidence required to support an application for dependency or hardship: Must include documents that substantiate the conditions indicated in the written statement.	Complete Exit Survey.