



**460th FSS/FSOH
MPA Man Days
Position Announcement #
MHHG 19-001**



POSITION TITLE: Ceremonial Guardsman	AFSC: ANY	OPEN DATE: 5 Sep 2018	CLOSE DATE: 15 Sep 2018
UNIT OF ACTIVITY/DUTY LOCATION: 460 FSS/FSZH Buckley Air Force Base, Aurora, CO 80011		GRADE REQUIREMENT: Minimum: E1 Maximum: E6	
SELECTING SUPERVISOR: MSgt Kimyetta McNeal	VACANCY	PHYSICAL PROFILE:	

AREAS OF CONSIDERATION

- All Colorado Air National Guard traditional status members
- All Colorado Air Force Reserve traditional status members
- Any AFSC

All applicants MUST meet the grade requirement and physical/medical requirements outlined

DUTIES AND RESPONSIBILITIES

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To serve as a team member of the Mile High Honor Guard Program and render Military Funeral Honor details for all eligible recipients. In addition, to provide support to protocol and ceremonial functions for military and civilians, time and resources permitting.

SPECIALTY QUALIFICATIONS:

- No medical profiles or on-going medical histories
- Current Civilian driver's license
- Dependable transportation to get to and from Buckley AFB
- Living in the Denver metro area
- Must be current on Physical Fitness Assessment.
- Dental exam that extends pass the last day MPA days are issued
- Rank of AB - TSgt
- No current disciplinary actions in members PIF
- History of outstanding behavior in regards to AF standards
- History of a well maintained uniform during their AF career
- Must be able to conform to exacting grooming standards to include no shaving waivers
- No fear of firearms
- Qualified to possess firearms and ammunition
- Ability to easily lift 75 pounds
- Current and motivated in their CDC and skill level progression
- Flexibility in work hours. We typically work M-F 0730-1630, but we are required to perform military funeral honors at any time requested; this requires us to perform honors on weekends and holidays at odd hours with little notice.
- Applicants will be tested on military facing movements and bearing. We require individuals who can perform coordinated facing movements and stand at attention for long periods of time.

POSITION START DATE: 1 Oct 2018

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the location below. **Complete applications must be received no later than 1600 or postmarked on or before the closing date.** US government postage paid envelopes or government facsimile machines (FAX) may NOT be used in submitting applications. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for.

Incomplete packages will not be considered for the position vacancy

1. Cover Letter identifying the position you are applying for.
2. Civilian or Military Resume.
3. CURRENT Records Review RIP (available on vMPF via AF Portal).
4. CURRENT Points Credit Summary (available on vMPF via AF Portal).
5. CURRENT and PASSING Report of Individual Fitness (from Air Force Fitness Management Systems (AFFMS))

Add any other documentation you want provided.

****SUBMIT NO STAPLES/NO BINDINGS****

QUESTIONS?

If you have any questions on package submission you may contact 720-847-6668/DSN 847-6668 or email at kimyetta.mcneal@us.af.mil.

If you have any position related questions please contact the selecting supervisor at 720-847-6668

MAIL APPLICATIONS TO:

Buckley Mile High Honor Guard
660 S. Aspen St.
Buckley AFB, CO 80011
Attn: MSgt Kimyetta McNeal

DROP APPLICATIONS OFF AT:

Building 1005, Room 174

E-MAIL APPLICATIONS TO:

MSgt Kimyetta McNeal - kimyetta.mcneal@us.af.mil

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE MILE HIGH HONOR GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.