



**On a separate sheet titled "Leadership, Honors and Volunteer Activities":**

1. List all leadership roles and/or positions of responsibility you have held, the actual amount of time required by these, and the approximate start/ end dates.
2. List all honors awarded to you. Describe fully, the requirements for these honors and the significance of such honors or explain why you are proud of receiving this honor. For example: it can be an award or honor at school, church, in an organization, or in your community.
3. List all voluntary activities (*not required by school curriculum and for which you did not receive payment*). For example, volunteer activities at a school, church, or in the community. Describe fully the role you played, the amount of time required to do these activities and the approximate start/ end dates.

**The following items must be included with your application:**

- 1) An **Official Transcript** of high school credits, or for applicants already in institutions of higher learning, a **current Official Transcript** of college credits or trade school.
- 2) An **Essay** (*not to exceed 2 pages, and double spaced*) to include a discussion of the following:
  - a) your desire to continue your education and what motivates you
  - b) your need of financial assistance. Be specific as possible, including your financial status as well as that of any parents / guardians if they are contributing to your support or education.
  - c) your commitment to academic excellence, if your previous grades were less than optimal, explain why, and what your plans are to improve your grade point.
  - d) your current situation. This application must be based on the present situation. If you are a past recipient, discuss all changes in your goals, your need, your academic record that may have resulted since your last application or award made by this Education Foundation. *Resubmission of an old application will not be accepted.*
- 3) **One (1) letter of recommendation** giving specific moral and personal traits (community leaders, ministers, educators, etc.)
- 4) **One (1) letter of academic reference** from a principal, counselor, teacher, Dean or professor not related to the applicant.

*Letters must be current (within the last year) and be signed by the individual making the recommendation. E-mailed letters of recommendation are not acceptable, but scanned or faxed letters with a signature are acceptable.*

- 5) **Proof of military service by you or your sponsor:** For retirees, Form NGB22. For Current Military – a copy of your current (no more than 3 months old) leave and earnings statement. To protect your privacy, please black out your SSN on any documents submitted.

### OTHER IMPORTANT INFORMATION REGARDING THE SCHOLARSHIPS

- ❖ All applicants will receive a notification whether or not they are awarded funds.
- ❖ **If the award recipient does not complete the school term for which the scholarship is awarded, due to any cause other than severe illness, physical injury, deployment, or death, the recipient agrees to refund the award to the Education Foundation within sixty (60) days from the date enrollment is terminated.**
- ❖ As a recipient, your name and picture may be used for promotional purposes by the Education Foundation. Please initial here that you agree to these terms. \_\_\_\_\_
- ❖ As a recipient, you may be asked to write a thank you note to one of our many donors.
- ❖ Please indicate how, where, and when you heard about this scholarship?  
  
\_\_\_\_\_
- ❖ The Board of Directors establishes the value of the scholarship funds available based on the amount of donations received. The scholarship committee determines the number of scholarships and individual values based on the quality of the applications received. The committee reserves the right not distribute funds in a given semester based on the quality of the applicants it has to review.
- ❖ Applicants must be enrolled at an accredited institution, full or part-time, at a college, university, trade or business school. Undergraduates, graduate students and trade or business school students are eligible for scholarships.
- ❖ High school seniors may apply. Award of a scholarship is dependent upon acceptance into a college, university, trade or business school.
- ❖ Previous Education Foundation scholarship recipients may re-apply but must submit a completely new application packet each time they apply.

Have you ever been convicted of any law violation? (Include any plea of "guilty" or "no contest".  
Exclude minor traffic violations) \_\_\_\_ No \_\_\_\_ Yes

If Yes: \_\_\_\_ Misdemeanor \_\_\_\_ Felony

Provide details: \_\_\_\_\_

(A conviction will not necessarily disqualify an applicant for a scholarship)

### CERTIFICATE

*I have answered the above questions to the best of my knowledge. If granted a scholarship and I fail to complete that school term for any reason other than severe illness, physical injury, deployment, or death, I agree to return any scholarship monies received by me or my school. I consent to providing the information requested in this application, freely and voluntarily and waive any objections to providing this information which might be made pursuant to the Privacy Act, 5 USC Section 552a. The Education Foundation Inc. National Guard Association of Colorado has my permission to use the information given to consider and process this application.*

\_\_\_\_\_  
Applicant's Signature

Date \_\_\_\_\_

\_\_\_\_\_  
CO National Guard Member (Sponsor)

Date \_\_\_\_\_

The Education Foundation, Inc. National Guard Association of Colorado does not discriminate with regard to race, creed, color, ethnicity, religion, national origin, sex, sexual orientation, gender expression, age, physical or mental disability or marital status.

*Any questions on this application which pertain to these issues are for statistical purposes only. The Board of Directors of the Education Foundation is comprised of both members of the military and civilians to ensure a wide range of views and experiences go into the evaluation of the applications.*

Thanks to all who contribute time and /or financial support to administer scholarships to worthy applicants. If you are a donor or potential donor and would like to speak with a member of the scholarship committee regarding this application or the process, Mr. Rogoff would be happy to help you with the contact information. However, applicants cannot speak directly with the committee members.